

WILBERFOSS PARISH COUNCIL

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MINUTES

20th October 2022

Present: Chairman Cllr Richard Rains, Vice Chair Cllr Lynda Hoyle and Cllrs Dave Smith, David Barnett, Michelle Wells, Clare Norman and Dominic Johnson, together with Ward Councillor David Sykes and one member of the public.

The 15-minute question time was utilised by a member of the Community Full Fibre Project to provide an update on the project. He subsequently left the meeting.

1. There were no apologies for absence. The Clerk advised that she had received some interest in the current vacancies but no application so far. She will follow this up.
2. There were no declarations of interest made by Councillors.
3. The Minutes of the Meeting of the 18th August 2022 were signed as a true record. A meeting in September had been cancelled due to the passing of her Majesty the Queen.
4. **Planning Matters**
 - 4.1 Councillors were notified that Planning Application 21/39594 | Erection of a two-storey extension to side and single storey extension to rear | 32 Willow Park Road, Wilberfoss had been granted permission.
 - 4.2 Councillors considered Planning Application 22/02275/PLF | Erection of a two-storey extension to side, single storey extension to rear, installation of two dormers to front and one dormer to rear following demolition of existing porch and store | The Hollies 8 Main Street Wilberfoss East Riding of Yorkshire YO41 5NP and had no observations to make.
 - 4.3 Councillors considered Planning Application 22/03091/PLF | Change of use of grazing land for the siting of 40 holiday chalets and 1 management office/reception chalet with associated access, parking and landscaping | Land West of Southfield Farm Hull Road Wilberfoss East Riding of Yorkshire YO41 5NT. Whilst it was acknowledged that such a development could have a positive impact on the economy of the village, Councillors are insistent that if permission is granted, it is essential that the development is monitored closely by East Riding of Yorkshire Council Planning & Controls so that it adheres to any requirements and restrictions set out in the permission. In addition, the chalets and landscaping must be identical to that detailed in the application. If at any time the site is no longer used for temporary holiday accommodation, and becomes a site with permanent residents, Wilberfoss Parish Council would like an assurance that planning approval is revoked, and the site subsequently returned to grazing land. Councillors have concerns about the increase in slowing and turning traffic so close to the Wilberfoss junction where RTCs have been recorded.

It is also worth noting by the Planning Department that there is currently a £28 million project to dual the carriageway of the A1079 at Wilberfoss. This scheme has been shortlisted by central government and East Riding of Yorkshire Council Transport Engineers are currently providing further details to the government. If successful, the land in Planning Application 22/03091/PLF will be adversely affected by it.
 - 4.4 Councillors were notified that Planning Application 21/04341 | Change of use of former cattery building and paddock to dwelling and associated garden | Land east of The Firs, Sand Lane, Wilberfoss has been granted permission.
 - 4.5 Councillors were notified that Planning Application 22/02693 | Erection of a dwelling | Land east of 16 St Oswald's Close, Wilberfoss has been denied permission.
5. Ward Councillor Sykes advised Councillors of a number of support packages to assist residents through the Cost of Living crisis. It is understood that households will receive a leaflet through the post.
6. The Clerk advised that there had been no urgent decisions taking since the last meeting.

7. Progress Reports and to address any issues outstanding from previous meetings.

- 7.1 The Clerk advised that equipment and materials have been bought for the Community Payback team and it is being stored at the Community Centre. The work was due to start at the end of September and workers would only be on site a day a week. The start date was delayed several times, pushing work into the winter months. So that the bridge is not half finished due to inclement weather, it was agreed between the Clerk and the team leader to delay the works until spring when the weather would be more favourable.

8. Environment & Community Matters (to include Highways & Footways, Health, Education, Policing, Street Lighting and Community Groups)

- 8.1 As temporary Editor of the monthly Newsletter, Cllr Wallis advised that she overcame teething issues to produce the October edition. She advised that she has built a good relationship with the printing company and will again try to find a permanent editor through the Newsletter. She has been approached by a local resident who will distribute the copies of the printed Newsletters to the current volunteers.
- 8.2 The full fibre project was discussed in the 15 minute question time. It was acknowledged that the project has had over 60% of the pledges needed to be successful, however a further 200 properties need to pledge their virtual voucher by the 7th November for Wilberfoss to qualify to have superfast broadband installed through the village. Open meetings, extensive use of social media, the Newsletter and visual banners have been used to promote and update the project. Although it was acknowledged that the current No Cold Calling scheme set up by Neighbourhood Watch does not permit any cold calling, Councillors reached a majority vote to permit a one-off call to those residents who have yet to pledge. Many neighbouring towns and villages have either had it installed already or are on the government's list to have it installed.
- 8.3 Following Mark Waterfield's notification of ill health, preventing him from carrying on manual paid work at Jubilee Copse, Councillors considered a proposal from Mark and volunteers willing to carry out maintenance of the site. The proposal suggested use of a paid consultant to oversee the project and Cllr Barnett suggested the Council seek further clarification of this role, on the assumption that it is finite until the project reaches the stage of needing to be maintained.

The Chair will now liaise with Phil Etherington regarding the cost of the Queen's Green Canopy Tree, and this will be planted.

- 8.4 The Clerk advised that Wilberfoss Community Centre is opening its doors on two Tuesday afternoons in November and December (to coincide with when the mobile library visits the village) to offer a warm space to residents. Cllr Barnett suggested using the Newsletter to seek volunteers to provide refreshments.
- 8.5 The Clerk advised that Gordon Peel from Catton will again provide us with the Remembrance Day wreath. Councillors spoke briefly about the procedure for the day and the Parish Council will be represented by the Chair, with Cllrs Norman and Hoyle acting as traffic wardens for the service.
- 8.6 The Clerk advised that a street lighting column on Becksid had been driven into and subsequently removed by East Riding of Yorkshire Council. The Clerk confirmed that a replacement column will be fitted.
- 8.7 The Clerk advised of further fly tipping over the brow of Cherry Hill and notified Councillors of a funding pot to install CCTV. Cllr Johnson agreed to make enquiries regarding the cost and technicalities of installing CCTV in a remote location. The trees running along the side of Cherry Hill have been pruned by East Riding of Yorkshire Council.
- 8.8 The Vice Chair reported that Wilberfoss School SATS results are 16% higher than the national average. Over 100 parents attended a recent open morning. The MUGA is close to completion and the building works to increase the size of one of the classrooms continue. Children's work will become a feature of the monthly Newsletter. There have been no further developments at the dog walking field adjacent to the school.

9. Councillors' Reports for future Agendas

- 9.1 The Vice Chair enquired as to how often the clothes bank is emptied. The Clerk suggested the chute may be causing an issue as the bank appears to be permanently full. She will make enquiries. The Clerk reports the full bank to the company as soon as she is made aware of it and often the company is on site that day.

10. **Administration Matters**

- 10.1 The Chairman spoke briefly about his attendance at ERNLLCA’s Chairmanship training, suggesting that the training offered a good insight into the role and stressed the importance of the use of a Council’s standing orders and financial regulations. The notes from the training will be circulated to Councillors.
- 10.2 The Clerk advised that she had completed the re-declaration of compliance for Wilberfoss Parish Council with the Pensions Regulator, confirming that there is no commitment from the Parish Council to provide a pension for staff members due to their limited earnings.

11. **Finance** *(in accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19)) members of the public will be asked to leave the meeting before details of the employees’ salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road and on the parish website (www.wilberfossparish.org.uk)*

11.1 The Clerk sought approval of the following payments:-

Combined staff salaries	£688.25
Post Haste (Newsletter production)	£300.00
James Horsley Limited (grounds maintenance)	£521.26
ERNLLCA (chairmanship training)	£24.00
Cllr Johnson’s expenses (TradePoint – material for Paybackers)	£128.01

The Clerk advised that the second instalment of the 2022-2023 Precept of £10,500 had been received.

11.2 Councillors had been provided with a budget to work from in order to set the Precept for 2023-2024. A brief discussion took place. Discussions would continue over the coming months, before the figure is submitted to East Riding of Yorkshire Council in January 2023.

Meeting closed 20.45

..... Chair Richard Rains

Clerk